#### **Accessing Your Account**

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Password
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Copyright 2024 (short, L.G. Ready Mark)

1. Akses panel dengan menggunakan URL cpanel.example.com 2. Masukkan Nama Pengguna dan Kata Laluan dan tekan *Log In.* 

- 1. Access the panel by using the URL cpanel.example.com
- 2. Key in Username and Password and hit the *Log In* Button.

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X Tools	Tools	
	Email .	~
	Email Accounts 3	

- 3. Select "Email Accounts" to view or create email accounts.
- 3. Pilih "Email Accounts" untuk melihat atau mencipta akaun e-mel.

#### **Creating an Email Account**

This feature lets you orean and manage email accounts. Want to learn more? Read our <u>documentation</u> (2). (0), Search (2), (2), (2), (2), (2), (2), (2), (2),	wiable O Used
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- 1. Select +Create to create new email account(s)
- 1. Pilih +Create untuk membuat akaun e-mel baharu

cPanel				
* Tools	Email Accounts Use Email Accounts / Crease an Email Account Use this page to create new email addresses for any of the domains on you	ir cPanel account. Want t	o learn more? Read our <u>documentation t</u> ? -	
	CREATE AN EMAIL ACCOUNT	Show/Hide Help (1)	oo Available 0 Used	
	Username 3			
	user	@example.com	2 MISSING A DOMAIN?	
	Missing a domain?			
	And the second se		Navigate to a full list of the account's domains.	
	Password		Manage Domains	
		Generate •		
	This password has a strength of 73, which meets or exceeds the system	requirement of 65.		
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	Optional Settings	Edit Settings		
			S About This Interface	
	Stay on this page after I click Create.			
	+ Create	€ Go Back		

- 2. Key in your desired username for the registered domain.
- 3. Password can be generated or manually keyed in.
- 4. Click on +Create to complete the account creation
- 2. Masukkan nama pengguna yang anda inginkan untuk berdaftar domain.
- 3. Kata laluan boleh dijana atau dimasukkan secara manual.
- 4. Klik +Create untuk melengkapkan penciptaan akaun e-mel.

rane/	Email Accounts			
	List Email Accounts			
	This feature lets you create and manage email ac	counts. Want to learn more? Read or	er documentation 🗭 -	•• Available O Used
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	A exampleron Depen	✓ Unvestricted	0 bytes / =	5 Pf Check Email Alternate D Connect Devices

- 5. Click Check Email to manage email accounts.
- 5. Klik Check Email untuk mengurus akaun e-mel anda.

#### Accessing the Webmail as a User

C	https://webmail.example.com			
				Webmail
				Email Address
				1 user@example.com
				Password
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				Inst Passand
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- 1. Access the panel by using the URL webmail.example.com
- 2. Key in Username and Password and hit the Log In Button.
- 1. Akses panel dengan menggunakan URL webmail.example.com
- 2. Masukkan Nama Pengguna dan Kata Laluan dan tekan Log In.



- 3. Click on *Open* which will lead you to the user mailbox.
- 3. Klik Open untuk masuk peti emel anda.



### **Composing an Email**



- 1. Click Compose to write an email.
- 1. Tekan Compose untuk mula menulis emel anda.

		Save Attach Signature Response 2		
Compose	From	user@example.com	1	
	то	user2@example.com ×	· +	
Mail	Subject	test email		
Contacts a Calendar settings	test email			
Webmail Home				
3	Send		Open in new window	

2. On the page, you may write your email / attach files / or save it as a draft for later.3. Hit the Send button to send the email

 Pada halaman, anda boleh menulis e-mel anda / melampirkan fail / atau menyimpannya sebagai draf untuk kemudian.
 Tekan Send untuk menghantar e-mel anda.